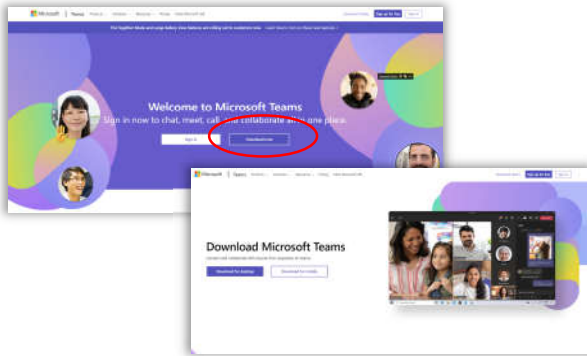
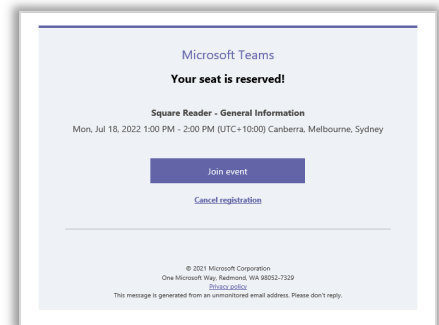


How to use Microsoft Teams



We recommend you download **Microsoft Teams** on your computer or mobile device.
 Go to <https://www.microsoft.com/en-au/microsoft-teams/log-in> and click **“Download now”**.

For **participating** in a meeting click **“Join event”** in your invitation and then follow the instructions, if required.



Prior to your meeting, get familiar with your device **audio/video equipment** and Teams **control panel**.

